

# NUS Student Accommodation Admission Scheme for Senior Undergraduate Students



Office of Student Affairs

The **Residence Admission Scheme (RAS)** framework is only applicable to full-time local and international **senior undergraduate students**.

This scheme is **not applicable** to:

- Local and international freshmen
- Students applying housing to Residential Colleges at University Town and Ridge View Residential College

## Residence Admission Scheme

Categories	Priority for Housing	Remarks
<b>Category A</b> Executive & Management Committees of Student Groups  Offers are for <b>1 semester stay</b> only	<b>NUSSU Executive Committee</b> Committee members who are selected for accommodation in the Residences under this category.  <b>Constituent Clubs Management Committee</b> Committee members who are selected for accommodation in the Residences under this category.  <b>Societies &amp; Interest Groups Management Committee</b> Committee members who are selected for accommodation in the Residences under this category. Each student group will be allowed to recommend up to 2 committee members for non-guaranteed places.	<b>Selection by NUSSU Exco</b> <i>(Limited to 10 guaranteed places)</i>  <b>Selection by NUSSU Exco &amp; the Constituent Clubs Management Committee</b> <i>(Subject to a cap of 90 places)</i>  <b>Selection by Societies &amp; Interest Groups Management Committee</b> <i>(Limited to 2 non-guaranteed places per Student Group, subject to a cap of 85* places)</i>  <b>*Note: A ballot will be conducted if the number of recommended names exceeds 85 places</b>
<b>Category B</b> Special Schemes  Offers are for <b>1 Academic Year</b> stay	<b>Arts Groups (managed by OSA CFA)</b> Members of Arts groups who are selected for accommodation in the Residences under this scheme.	<b>Selection by OSA CFA</b> <i>(Limited to 90 guaranteed places)</i>
<b>Category C</b> Halls of Residence, Houses & Residences  Offers to Hall, House and Residence Residents ( <b>via</b> Master's List) are for <b>1 semester</b> stay.	<b>Masters' List (managed by Hostel Masters)</b> Undergraduates who are able to contribute to the vibrancy of the hostel may be offered a place in the hostel under this scheme.	<b>Selection by Hostel Masters</b> <i>(Limited to 50 guaranteed places per Hall &amp; House; 30 to 50 places per Residence)</i>
<b>Category C</b> Halls of Residence and Houses  Offers to Hall or House Residents ( <b>not via</b> Master's List) are for <b>1 Academic Year</b> stay.	<b>Members of Halls' Junior Common Room Committees (JCRC)</b>  <b>Hall or House Residents</b> At the Halls, the SCRC/JCRC will select their respective residents based on merit and contributions to Hall vibrancy.  At the Houses, the Residential Life team will select their residents based on their respective admission criteria.	<b>Selection by Hall SCRC and JCRC</b> <i>(Guaranteed places for committee members)</i>  <b>Selection by Hall SCRC/JCRC and House RL team</b> <i>(Subject to Senior Undergraduate halls and houses quota)</i>
<b>Category D</b> Members of Student Groups  Offers are for <b>1 semester stay</b> only	<b>NUSSU Committees &amp; the Constituent Clubs (managed by NUSSU &amp; the Constituent Clubs)</b> Members of NUSSU and the Constituent Clubs who are selected for accommodation in the Residences under this category.  <b>Societies &amp; Interest Groups</b> Members of Societies & Interest Groups who are recommended for accommodation in the Residences under this category. Each student group will be allowed to recommend up to 5 members for non-guaranteed places.	<b>Selection by NUSSU Exco &amp; the Constituent Clubs Management Committee</b> <i>(Subject to a cap of 120 places)</i>  <b>Selection by Societies &amp; Interest Groups</b> <i>(Subject to a cap of 130* places)</i>  <b>*Note: A ballot will be conducted if the number of recommended names exceeds 130 places</b>
<b>Category E</b> General Student Population  Offers are for <b>1 Academic Year</b> stay	<b>General Senior Undergraduate population</b> Local – Year 2 and above International – Year 2 and above	<b>Applicants will be balloted randomly for remaining vacancies, if any.</b>

## **TERMS AND CONDITIONS**

1. This scheme is only applicable to **full-time local and international senior undergraduate students** whose admission to university accommodation is based on their CCA contributions. The scheme is **not applicable to International Freshmen** who are already assisted with university housing, and students who are applying for admission/return to Residential Colleges.
2. Students participating in this scheme must have submitted a valid housing application during the first application exercise window. Late applications will not be considered. **Students nominated under RAS Categories A, B and D have to indicate Student Residences as first preference in order to be considered under the RAS.** Failing which, the students' application will not be considered under RAS Categories A, B and D.
3. Only official and active Societies and Interest Groups registered with the Office of Student Affairs may participate in Categories A (Executive/Management Committees) and D (Members of Student Groups). The following criteria must be met and relevant documents submitted via online form by **26 February 2025, 8am**, for evaluation by OSA:
  - a) Student Organisations must not have faced any disciplinary actions during the period **1 July 2024 to 31 Dec 2024**.
  - b) All identified Key Appointment Holders must have completed the mandatory training.
  - c) Student Organisations' NUSync portal must be renewed to reflect active status including:
    - i) Updated EXCO roster for the full committee including staff advisor
    - ii) Member roster reflecting a minimum membership of 20 people
    - iii) At least 5 events documented with cumulative event attendance recorded of at least 100 pax in AY 24/25 Sem 1 (1 July 2024 to 31 Dec 2024). *Events should be participatory events and do not include giveaways and merchandise sales.*
  - d) Applications must be endorsed by Staff Advisor. Proof of endorsement is required at application.
  - e) Submission of individual organisation's Internal Recognition and Recommendation Scheme (IRRS).
    - i) *This document is created by each individual organisation to be shared with all members, highlighting the criteria and approach which the organisation will use to determine which EXCO and regular members are eligible to submit their names for special consideration in housing allocation. There is no set format for this document. A sample can be found on OSA's NUSync portal under "Documents."*
4. Student groups are to publish and/or circulate a copy of IRRS at the beginning of the semester to their members (e.g. posting on website/social media page and/or email all members) to ensure transparency and accountability.
5. Societies and Interest Groups deemed eligible to apply via Categories A and D are to publish and/or circulate (via NUSync, email or other official student organisation communication platforms) the name list of nominated students for RAS to all members of the group after submission of nomination form to OSA, no later than **18 March 2025, 8am**.
6. Students should not be nominated in multiple categories. **If students are nominated in multiple categories, OSA will process their applications based on their nomination in the first category where their names were submitted for.**
7. Places reserved under Category A for Executive/Management Committees or Category C for Junior Common Room Committees are limited to the current serving committee members prior to the submission of the name list.
8. For NUSSU Executive and Constituent Clubs, any unutilised places in Category A (Executive/Management Committees) from a group may be re-allocated to other NUSSU Executive/Management Committee and Sub-committee. If there are no further nominations or recommendations, the unutilised places can also be re-allocated to members of the NUSSU Committee/Constituent Clubs/Sub-committee in Category D.
9. For participating Societies and Interest Groups, any unutilised places in Category A (Executive/Management Committees) may be re-allocated to members in Category D (Members of Student groups).
10. For Societies and Interest Groups participating in Categories A & D, a ballot will be conducted if the number of students recommended exceeds the allocated places. Unsuccessful students may be considered for Category E (General Student Population).
11. Category C (Halls of Residences) excluding the Master's List is limited to residents who have stayed in the particular hostel during Academic Year prior to the submission of the name list.
12. For Hall/House Residents participating in Category C, the number of successful residents is dependent on the number of available places. Residents who wish to return to their Hall or House should indicate the Hall or House as first or sole preference. The Recommendation List of returning seniors is to be endorsed by the Hall/House Master & Halls' JCRC. Residents who do not wish to return to their Hall/House may participate via other categories.
13. The number of hall/house places set aside for Senior UG is subject to the hostel's capacity after setting aside places for Master's List, JCRC members, International and Local Freshmen, Non-Graduating students, and those under the Special Schemes.
14. Housing offer is non-transferable from one student to another, or from one hostel to another.
15. OSA will monitor and review feedback on the RAS and adjust terms for the scheme, if necessary, after consultation with the key student groups and stakeholders. The terms and conditions stated in this document may not be changed without prior consultation and approval from OSA.