

**Demerit Point Structure (DPS) for Breach of Housing Agreement**

The Demerit Point Structure (DPS) is to be read in conjunction with the Housing Agreement. Please be familiarised with the following guidelines:

- 1.1 Any points accumulated from the beginning of one semester will be carried over to the end of the following semester (including both vacation periods), and recorded for the purposes of points 1.2 and 1.3.
- 1.2 Housing Agreement is terminated upon accumulation of 16 demerit points (or more) within two semesters. A suspension of on-campus housing privileges for 12 calendar months will take effect from the date of the outcome letter.
- 1.3 Housing Agreement is terminated upon accumulation of 25 demerit points (or more) throughout all residential years and eligibility for on-campus housing will be withdrawn for the rest of the candidature.
- 1.4 Licensees are responsible for their registered occupant's and visitor's full compliance and observance of the Housing Agreement, and of the Rules and Regulations. Any breach by the registered occupants or visitors shall be deemed to be a breach by the Licensee.
- 1.5 A Licensee who commits a breach of the Housing Agreement at any Hostel where he/she is not a resident shall also be liable for sanctions under the DPS.
- 1.6 The imposition of demerit points pursuant to the Housing Agreement is not a disciplinary action or sanction under NUS Statute 6 and Regulation 10 (Discipline with Respect to Students). However, please note that breach of certain terms and conditions of the Housing Agreement can also attract separate disciplinary action against the Licensee pursuant to NUS Statute 6 and Regulation 10. Any serious misconduct including but not restricted to breaches involving or resulting in criminal activity/ sexual misconduct/ other serious misconduct will be referred to the Office of Student Conduct and may result in the convening of a Board of Discipline. Egregious or repeated breach(es) will also be referred to the Office of Student Conduct and may result in the convening of a Board of Discipline.
- 1.7 Students are responsible for checking their official NUS email accounts and will be deemed to be notified once the notice/outcome has been delivered via email.

S/N	Types of Breaches	NUS Statute 6 Clause 3 reference	Demerit Points		
			1st	2nd	3rd
1	Breaches involving or resulting in criminal activity /Sexual Misconduct/Other Serious Misconduct	Refer to OSC	<b>25</b>		
2	Subletting, attempted subletting and/or accommodating non-residents, including overnight stay, in the room	3a			
3	Throwing of items from height ('Killer Litter')	3b			
4	Use of opposite gender's shower and toilet facilities, including such inappropriate use by visitor(s) of the resident	3a			
5	Duplication of key				
6	Trespassing to room or any hostel facility	3a,3b,3c			
7	Smoking, inhalation, using and/or possession of vaporisers, e-cigarettes, e-pipes, e-cigars, etc. and other prohibited tobacco products (shisha, chewing tobacco, heat-not-burn tobacco etc) in Hostel	3a*			
8	Non-compliance with regulations, rules, policies, guidelines, codes of conduct or notices issued by the University or government authorities relating to health and safety	3n			
9	Tampering with communal security/safety measures (including fire-exits, cluster/lift lobby doors, toilet doors and CCTVs, false fire alarm)	3d			
10	Passing of Hostel keys to another person				
11	Leaving visitors unattended				
12	Unauthorised use of or access to any hostel facility				
13	Misconduct (including rude, offensive, disorderly or disruptive behaviour that interferes with the privacy, rights and well-being of others)	3a			

14	Disorderly conduct under the influence of alcohol	3a			
15	Smoking of cigarettes in Hostel	3a			
16	Solicitation, sale or promotion of any goods or services using the hostel premises without permission				
17	Misappropriation of common furniture, fixtures, appliances, food and/or personal items belonging to the University or others	3a			
18	Visit by non-residents of the hostel or visiting a resident of another hostel during quiet hours		6	9	9
19	Unauthorised swapping of rooms				
20	Allowing stay-over in the room by another resident of the same hostel or stay-over in the room of another resident in the same hostel				
21	Excessive noise during 'Quiet Hours'				
22	Consuming alcohol in the hostel	3a*			
23	Possessing alcohol or being in the presence of alcohol consumption in the hostel				
24	Activities that may cause fire, explosion or any kind of hazards (e.g. usage of candles, open flame, 3D printers)	3n*			
25	Placing of items that cause obstruction of common areas (e.g. passageways, stairs)	3n*			
26	Possession or use of unauthorised electrical appliances, personal refrigerators or coolers/air conditioners without permit from the Management Office.				
27	Leaving any personal mobility device (PMD) unattended when charging the PMD.	3n*			
28	Littering and/or failure to upkeep cleanliness of common areas/room		3	6	6
29	Keeping of Pets				
30	Failure to shut or secure the fire-exit door/cluster door				
31	Leaving lights/fans/appliances switched on when not in room				
32	Non-Compliance with Prevailing Safe Management Measures in NUS Hostels (Refer to Appendix of DPS for Breach of Housing Agreement)				

\*Clause 7 – Student will also be reported to the Health Sciences Authority (HSA) for further action.

Clause 22 and 23 – Alcohol consumption is a disciplinary offence but not alcohol possession or being in the presence of alcohol consumption. In all cases, demerit points will apply.

Clauses 24, 25, 27 – Statute 6 and Regulation 10 (Part B) disciplinary proceedings should apply (in addition to the DPS) only in cases where these are deliberate acts that pose a clear risk to the safety of other residents or will cause real or potential damage to property.

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#### **Appendix to Demerit Point Structure (DPS) for Breach of Housing Agreement**

Please note that:

1. Further actions (e.g. withdrawal of privilege of using common hostel facilities such as hostel recreation rooms) may be taken at the discretion of the Master where breach involves use of hostel's common facilities.
2. Non-compliance with prevailing safe management measures involving aggravating factors may be penalised under S/No. 8 instead of S/No. 32 of the above table.

Office of Student Affairs  
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