

HOTEL RESERVATION FORM FOR 19TH ASIA PACIFIC STUDENT SERVICES ASSOCIATION (APSSA) INTERNATIONAL CONFERENCE 2024
18 - 20 NOVEMBER 2024

*Please send this completed page to Jacintha Kwek (jacintha.kwek@travelodgehotels.asia)

GUEST DETAILS			
Title:	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr <input type="checkbox"/> Prof <input type="checkbox"/> Others:		
First Name:		Family/Last Name:	
Company:		Job Title:	
Passport Number:		Date of Birth:	
Contact No (Mobile)			
Work Email:			
ROOM RESERVATION DETAILS			
Check In Date:		Flight No.:	ETA:
Check Out Date:		Flight No.:	ETD:
ROOM RATE			
Room Type and Rate	<input type="checkbox"/> Deluxe Queen Room : \$170++ per room night <input type="checkbox"/> Deluxe Twin Room : \$185++ per room night <input type="checkbox"/> Deluxe Plus Queen Room : \$185++ per room night Above room rates are inclusive of daily breakfast for 01 / 02 person and unlimited broadband access Additional breakfast if required is chargeable at \$18++ per person		



Deluxe Room Type

Deluxe Plus Queen Type

Special Requests/ Remarks (please indicate bed type, subject to availability)

MODE OF PAYMENT

** Reservations will be confirmed and guaranteed with full payment receipt

Bank Transfer

Please make payment in SGD to the following account: PAMELA PROP – REVENUE ACCOUNT Bank

Name : CIMB BANK BERHAD

Bank Address : Raffles Place Branch (50 Raffles Place, #09-01, Singapore Land Tower, Singapore 048623)

Account No : 2000656073 Bank Code: 7986 Branch Code: 001

Credit Card Payment – *Online Payment Link will be sent through to the email address provided*

Credit Card Type : MASTERCARD / VISA

BOOKING TERMS & CONDITIONS

- All rates quoted are in Singapore Dollars (SGD) and subjected to 10% service charge and 9% goods and services tax.
All rates are based on per room per night basis and each room at a maximum of 02 adults' capacity.
- Hotel check in time is after 1500 hours and check out time is at 1200 hours local time. For any early check in, an additional night charge is applicable. Any extension up to 6pm will be charged at 50% off the daily room rate and extension after 6pm is based on a full day room rate.
- All payment to be made by 1 week after the confirmation of the rooms, the hotel reserves the rights to release the rooms if the payment is not received.
- All bookings will be confirmed after the payment have been received

CANCELLATION /NO SHOW POLICY

- A cancellation charge equivalent to one night room charge is levied in the event of cancellation for each confirmed reservation.
- Any cancellations made within 07 days of arrival and no show on day of arrival is subject to full cancellation charge based on the total length of stay as per original room reservation request.