

NUS Student Accommodation Admission Scheme for Senior Undergraduate Students



Office of Student Affairs

The **Residence Admission Scheme (RAS)** framework is only applicable to full-time local and international **senior undergraduate students**.

This scheme is **not applicable** to :

- Local and international freshmen
- Students applying for admission to Residential Colleges at University Town and Ridge View Residential College

Residence Admission Scheme

Categories	Priority for Housing	Remarks
Category A Executive & Management Committees of Student Groups Offers are for 1 semester stay only	NUSSU Executive Committee Committee members who are selected for accommodation in the Residences under this category. Constituent Clubs Mgmt Committee Committee members who are selected for accommodation in the Residences under this category. Societies & Interest Groups Mgmt Committee Committee members who are selected for accommodation in the Residences under this category. Each student group will be allowed to recommend up to 2 committee members for non-guaranteed places.	Selection by NUSSU Exco <i>(Limited to 10 guaranteed places)</i> Selection by NUSSU Exco & the Constituent Clubs Mgmt Committee <i>(Subject to a cap of 60 places)</i> Selection by Societies & Interest Groups Mgmt Committee <i>(Limited to 2 non-guaranteed places per Student Group, subject to a cap of 70* places)</i> *Note: A random ballot will be conducted if the number of recommended names exceeds 70 places
Category B Special Schemes Offers are for 1 Academic Year stay	Varsity Athletes Scheme (managed by OSA Sports) Deserving varsity athletes who are selected for accommodation in the Residences under this scheme. Arts Groups (managed by OSA CFA) Members of Arts groups who are selected for accommodation in the Residences under this scheme.	Selection by OSA Sports <i>(Limited to 100 guaranteed places)</i> Selection by OSA CFA <i>(Limited to 90 guaranteed places)</i>
Category C Halls of Residence, Houses & Residences Offers are for 1 Academic Year stay	Masters' List (managed by Hostel Masters) Undergraduates who are able to contribute to the vibrancy of the hostel may be offered a place in the hostel under this scheme. Members of Halls' Junior Common Room Committees (JCRC) Hall or House Residents The SCRC/JCRC will select their respective hall residents based on contributions to Hall vibrancy. At the Houses, the Residential Life team will select their residents based on their respective admission criteria.	Selection by Hostel Masters <i>(Limited to 50 guaranteed places per Hall & House; 30 places per Residence)</i> Selection by Hall SCRC and JCRC <i>(Guaranteed places for committee members)</i> Selection by Hall SCRC/JCRC and House RL team <i>(Subject to Senior Undergraduate halls and houses quota)</i>
Category D Members of Student Groups Offers are for 1 semester stay only	NUSSU Committees & the Constituent Clubs (managed by NUSSU & the Constituent Clubs) Members of NUSSU and the Constituent Clubs who are selected for accommodation in the Residences under this category. Societies & Interest Groups Members of Societies & Interest Groups who are recommended for accommodation in the Residences under this category. Each student group will be allowed to recommend up to 5 members for non-guaranteed places.	Selection by NUSSU Exco & the Constituent Clubs Mgmt Committee <i>(Subject to a cap of 75 places)</i> Selection by Societies & Interest Groups <i>(Subject to a cap of 120* places)</i> *Note: A random ballot will be conducted if the number of recommended names exceeds 120 places
Category E General Student Population Offers are for 1 Academic Year stay	General Senior Undergraduate population Local – Year 2 and above International – Year 3 and above	Applicants will be balloted randomly for remaining vacancies, if any. Version dated: 4 Feb 2024

TERMS AND CONDITIONS

1. This scheme is only applicable to full-time local and international senior undergraduate students whose admission to university accommodation is based on their CCA contributions. The scheme is not applicable to International Freshmen who are already assisted with university housing, and students who are applying for admission/return to Residential Colleges.
2. Students participating in this scheme must have submitted a valid housing application during the first application exercise window. Late applications will not be considered. **Students nominated under RAS Categories A, B and D have to indicate Student Residences as first preference in order to be considered under the RAS.** Failing which, the students' application will not be considered under RAS Categories A, B and D.
3. Only official and active Societies and Interest Groups registered with the Office of Student Affairs may participate in Categories A (Executive/Management Committees) and D (Members of Student Groups). Apart from Sports groups under OSA, the following criteria must be met and relevant documents submitted via NUSync **by 25 February 2024**, for evaluation by OSA:
 - a) Student Organisations did not face any disciplinary actions during the period 1 July 2023 to 30 Dec 2023.
 - b) Student Organisations' NUSync portal must be renewed to reflect active status including:
 - i) Updated EXCO roster for the full committee; member roster reflecting a minimum membership of 20 persons, and Staff Advisor(s) must be featured.
 - ii) At least 5 events documented or a cumulative recorded events attendance of at least 100 persons for AY 23/24 Sem 1 (1 July to 30 Dec 2023). Events should be participatory events, and do not include giveaways and merchandise sales.
 - c) Mandatory online and in-person training must be completed by the necessary Key Appointment Holders.
 - d) Applications must be endorsed by Staff Advisor
 - e) Submission of individual organisation's Internal Recognition and Recommendation Scheme (IRRS). This document is created by each individual organisation to be shared with all members, highlighting the criteria and approach to which the organisation will use to determine which EXCO and regular members are eligible to submit their names for special consideration in housing allocation. There is no set format for this document. A sample can be found on OSA's NUSync portal under "Documents."
4. Student groups are to publish and/or circulate a copy of IRRS at the beginning of the semester to their members (e.g. posting on website/social media page and/or email all members) to ensure transparency and accountability.
5. Societies and Interest Groups deemed eligible to apply via Categories A and D are to publish and/or circulate (via NUSync, email or other official student organisation communication platforms) the name list of nominated students for RAS to all members of the group after submission of nomination form to OSA, no later than **14 March 2024**.
6. Students should not be nominated in multiple categories. If students are nominated in multiple categories, OSA will process their applications based on their nomination in the first category where their names were submitted for.
7. Places reserved under Category A for Executive/Management Committees or Category C for Junior Common Room Committees are limited to the current serving committee members prior to the submission of the name list.
8. For NUSSU Executive and Constituent Clubs, any unutilised places in Category A (Executive/Management Committees) from a group may be re-allocated to other NUSSU Executive/Management Committee and Sub-committee. If there are no further nominations or recommendations, the unutilised places can also be re-allocated to members of the NUSSU Committee/Constituent Clubs/Sub-committee in Category D.
9. For participating Societies and Interest Groups, any unutilised places in Category A (Executive/Management Committees) may be re-allocated to members in Category D (Members of Student groups).
10. For Societies and Interest Groups participating in Categories A & D, a random ballot will be conducted if the number of students recommended exceeds the allocated places. Unsuccessful students may be considered for Category E (General Student Population).
11. Category C (Halls of Residences, Houses and Residences) excluding the Master's List is limited to residents who have stayed in the particular hostel during Academic Year prior to the submission of the name list.
12. For Hall/House Residents participating in Category C, the number of successful residents is dependent on the number of available places. Residents who wish to return to their hall or house should indicate the hall or house as first or sole preference. The Recommendation List of returning seniors is to be endorsed by the Hall/House Master & Halls' JCRC. Residents who do not wish to return to their hall/house may participate via other categories.
13. The number of hall/house places set aside for Senior UG is subject to the hostel's capacity after setting aside places for Master's List, JCRC members, International/Local Freshmen, Non-Graduating students, and those under the Special Schemes and Special Needs.
14. Housing offer is non-transferable from one student to another, or from one hostel to another.
15. OSA will monitor and review feedback on the RAS and adjust terms for the scheme, if necessary, after consultation with the key student groups and stakeholders. The terms and conditions stated in this document may not be changed without prior consultation and approval from OSA.