

**Demerit Point Structure (DPS) for Breach of Housing Agreement**

The Demerit Point Structure (DPS) is to be read in conjunction with the Housing Agreement. Please be familiarised with the following guidelines:

- 1.1 Any points accumulated from the beginning of one semester will be carried over to the end of the following semester (including both vacation periods), and recorded for the purposes of points 1.2 and 1.3.
- 1.2 Housing Agreement is terminated upon accumulation of 16 demerit points (or more) within two semesters. A suspension of on-campus housing privileges for 12 calendar months will take effect from the date of the outcome letter.
- 1.3 Housing Agreement is terminated upon accumulation of 25 demerit points (or more) throughout all residential years and eligibility for on-campus housing will be withdrawn for the rest of the candidature.
- 1.4 Licensees are responsible for their registered occupant's and visitor's full compliance and observance of the Housing Agreement, and of the Rules and Regulations. Any breach by the registered occupants or visitors shall be deemed to be a breach by the Licensee.
- 1.5 A Licensee who commits a breach of the Housing Agreement at any Hostel where he/she is not a resident shall also be liable for sanctions under the DPS.
- 1.6 The imposition of demerit points pursuant to the Housing Agreement is not a disciplinary action or sanction under NUS Statute 6 and Regulation 10 (Discipline with Respect to Students). However, please note that breach of certain terms and conditions of the Housing Agreement can also attract separate disciplinary action against you pursuant to NUS Statute 6 and Regulation 10. Any serious misconduct including but not restricted to breaches involving or resulting in criminal activity/ sexual misconduct/ other serious misconduct will be referred to the Office of Student Conduct and may result in the convening of a Board of Discipline. Egregious or repeated breach(es) will also be referred to the Office of Student Conduct and may result in the convening of a Board of Discipline.
- 1.7 Students are responsible for checking their official NUS email accounts and will be deemed to be notified once the notice/outcome has been delivered via email.

| S/N | Types of Breaches  | NUS Statute 6<br>Clause 3<br>reference | Demerit Points |          |     |
|-----|--|--|----------------|----------|-----|
|     |  |  | 1st            | 2nd      | 3rd |
| 1   | Breaches involving or resulting in criminal activity /Sexual Misconduct/Other Serious Misconduct   | Refer to OSC                           | <b>25</b>      |          |     |
| 2   | Subletting, attempted subletting and/or accommodating others, including overnight stay, in the room  | 3a                                     |                |          |     |
| 3   | Throwing of items from height ('Killer Litter')  | 3b                                     |                |          |     |
| 4   | Use of opposite gender's shower and toilet facilities, including such inappropriate use by visitor(s) of the resident  | 3a                                     |                |          |     |
| 5   | Duplication of key   |  |                |          |     |
| 6   | Trespassing and/or unauthorised use of or access to room or any hostel facility  | 3a,3b,3c                               |                |          |     |
| 7   | Smoking, inhalation, using and/or possession of vaporisers, e-cigarettes, e-pipes, e-cigars, etc. and other prohibited tobacco products (shisha, chewing tobacco, heat-not-burn tobacco etc) in Hostel | 3a*                                    |                |          |     |
| 8   | Non-compliance with regulations, rules, policies, guidelines, codes of conduct or notices issued by the University or government authorities relating to health and safety                             | 3n                                     | <b>16</b>      |          |     |
| 9   | Tampering with communal security/safety measures (including fire-exits, cluster/lift lobby doors, toilet doors and CCTVs, false fire alarm)  | 3d                                     |                |          |     |
| 10  | Passing of Hostel keys to another person   |  |                |          |     |
| 11  | Leaving visitors unattended  |  |                |          |     |
| 12  | Visit by non-residents of the hostel during quiet hours  |  |                |          |     |
| 13  | Misconduct (including rude, offensive, disorderly or disruptive behavior that interferes with the privacy, rights and well-being of others)  | 3a                                     |                |          |     |
|     |  |  | <b>9</b>       | <b>9</b> |     |

|    |  |     |   |   |   |
|----|--|-----|---|---|---|
| 14 | Disorderly conduct under the influence of alcohol  | 3a  |   |   |   |
| 15 | Smoking of cigarettes in Hostel  | 3a  |   |   |   |
| 16 | Solicitation, sale or promotion of any goods or services using the hostel premises without permission  |     |   |   |   |
| 17 | Misappropriation of common furniture, fixtures, appliances, food and/or personal items belonging to the University or others                           | 3a  |   |   |   |
|    |  |     |   |   |   |
| 18 | Alcohol possession or consumption in the hostel  | 3a* | 6 | 9 | 9 |
| 19 | Unauthorised swapping of rooms   |     |   |   |   |
| 20 | Stay-over in the room of another resident in the same hostel   |     |   |   |   |
| 21 | Excessive noise during 'Quiet Hours'   |     |   |   |   |
| 22 | Activities that may cause fire, explosion or any kind of hazards (e.g. usage of candles, open flame, 3D printers)                                      | 3n* |   |   |   |
| 23 | Placing of items that cause obstruction of common areas (e.g. passageways, stairs)   | 3n* |   |   |   |
| 24 | Possession or use of unauthorised electrical appliances, personal refrigerators or coolers/air conditioners without permit from the Management Office. |     |   |   |   |
| 25 | Leaving any personal mobility device (PMD) unattended when charging the PMD.   | 3n* |   |   |   |
|    |  |     |   |   |   |
| 26 | Littering and/or failure to upkeep cleanliness of common areas/room  |     | 3 | 6 | 6 |
| 27 | Keeping of Pets  |     |   |   |   |
| 28 | Failure to shut or secure the fire-exit door/cluster door  |     |   |   |   |
| 29 | Leaving lights/fans/appliances switched on when not in room  |     |   |   |   |
| 30 | Non-Compliance with Prevailing Safe Management Measures in NUS Hostels (Refer to Appendix of DPS for Breach of Housing Agreement)                      |     |   |   |   |

\* Clause 7 – Student will also be reported to the Health Sciences Authority (HSA) for further action.

Clause 18 – Alcohol consumption is a disciplinary offence but not alcohol possession. But in both cases, demerit points will apply.

Clauses 22, 23, 25 – Statute 6 and Regulation 10 (Part B) disciplinary proceedings should apply (in addition to the DPS) only in cases where these are deliberate acts that pose a clear risk to the safety of other residents or will cause real or potential damage to property.

### **Appendix to Demerit Point Structure (DPS) for Breach of Housing Agreement**

Please note that:

1. Further actions (e.g. withdrawal of privilege of using common hostel facilities such as hostel recreation rooms) may be taken at the discretion of the Master where breach involves use of hostel's common facilities.
2. Non-compliance with prevailing safe management measures involving aggravating factors may be penalised under S/No. 8 instead of S/No. 30 of the above table.

Office of Student Affairs  
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